

EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER


Executive Decision Reference Number – COD02 25/26

Decision	
1	Title of decision: Contract Award: Local Electric Vehicle Infrastructure (LEVI) Project
2	Decision maker: Paul Barnard (Service Director for Strategic Planning and Infrastructure)
3	Report author and contact details: Iain Miller iain.miller@plymouth.gov.uk
4a	Decision to be taken: To award contracts to install and operate pedestal EV chargers throughout the city at a total cost of at a total cost of £2.0 million to: <ul style="list-style-type: none"> • LOT A: Liberty Charge (Believ) • LOT B: Connected Kerb
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: L20 24/25
5	Reasons for decision: <p>Following a competitive tender evaluation Liberty Charge (Believ) and Connected Kerb have been selected as the strongest bids contract.</p> <p>This initiative will assist with our city-wide net zero ambition, removing the barrier of EV charging availability for residents without access to off-street parking. As the take up of EVs increases in the city our carbon emissions and air pollution will fall.</p> <p>The city has been divided into 164 areas with each area assigned to either LOT A and LOT B, with a minimum number of charge points specified for each area depending on the level of access to off street parking for the area whilst ensuring an overall equitable distribution across areas with different socioeconomic and demographic characteristics. Each of the Charge Point Operators (CPOs) will be awarded £1m, utilising funds from the LEVI grant awarded to PCC. The £1m will be paid in stages and dependent on the CPO achieving key milestones in the rollout of the infrastructure. Any capital additional expenditure required will be at the CPOs expense. The CPOs will operate the concession agreement for a 15-year term, with a small percentage of revenue payable to Plymouth City Council (PCC) to cover on-going costs of running and managing the scheme.</p>
6	Alternative options considered and rejected: Do not award the contracts: PCC would be forced to either: <ul style="list-style-type: none"> • scale back its ambitions for the city's EV infrastructure and not utilise the funds from the LEVI grant; or • use its own funds to install and operate EV infrastructure which would be an increased cost to PCC.
7	Financial implications and risks: The capital expenditure of the project would be entirely funded by the LEVI grant and the CPOs, with on-going management by PCC funded through a revenue share

	agreement with the CPOs. As a result there is no financial risk to the Council. Finance have reviewed the financial viability of both CPOs to run the 15 concession contract.			
8	Legal Implications and risks: No comments.			
9a	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million , annually
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
9b	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>This is in line with our commitment for the city to reach net zero.</p> <p>Theme 2: A Green City (sub-section 5): A transport system is provided that responds to emerging technological changes for electric and low carbon forms of transport.</p> <p>Policy HEA6: Delivering a safe, efficient, accessible, sustainable and health-enabling transport system (sub-section 7): Investing in and promoting the growth of an electric vehicle charging network encouraging electric vehicle take-up and use.</p> <p>Strategic Objective 2: Delivering a growing city (sub-section 8): Delivering a sustainable transport network that supports Plymouth's long-term growth while at the same time addressing existing carbon emissions.</p> <p>Policy INT6: Enhancing Plymouth's 'green city' credentials (sub-section 3): Reducing transport related carbon emissions by offering an efficient, accessible and attractive choice of sustainable travel options for all sectors of the community, visitors, businesses and commuters.</p> <p>Corporate Plan</p> <p>Green investment, jobs, skills and better education</p>		
11	Please specify any direct environmental implications of the decision (carbon impact)	The project will reduce the city's carbon emissions and air pollution.		

Urgent decisions				
I2a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	X	(If no, go to section I3a)
I2b	Reason for urgency:			
I2c	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Which Cabinet Member's portfolio does this decision relate to?	Councillor John Stephens (Cabinet Member for Strategic Planning and Transport)		
I3b	Date Cabinet Member consulted	02 June 2025		
I3c	Are any other Cabinet members' portfolios affected by the decision?	Yes	X	
		No		(If no go to section I4)
I3d	Which other Cabinet member's portfolio is affected by the decision?	Councillor Tom Briars-Delve (Cabinet Member for Environment and Climate Change)		
I3e	Date other Cabinet member(s) consulted	02 June 2025		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5	Which Corporate Management Team member has been consulted?	Name	Glenn Caplin-Grey	
		Job title	Strategic Director for Growth	
		Date consulted	02 June 2025	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS09 25/26	
		Finance (mandatory)	ITG.25.26.007	
		Legal (mandatory)	LS/2960(54)/JP/I20525	

		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	PW/PS/784/ED/0525					
Appendices								
17	Ref.	Title of appendix						
	A	BRIEFING PAPER LOCAL ELECTRIC VEHICLE INFRASTRUCTURE FUND						
	B	LEVI Equalities Impact Assessment						
	C	LEVI Climate Impact Assessment						
	D	Procurement Decision Record						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No	<input type="checkbox"/>					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: D Procurement Decision Record			X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							

Signature		Date of decision	20 June 2025
Print Name	Paul Barnard (Service Director Strategic Planning and Infrastructure)		